

**MANLIUS TOWNSHIP**  
**ZONING BOARD OF APPEALS-VARIANCE APPLICATION**

**FOR TOWNSHIP USE ONLY**

Public Notice Published: \_\_\_\_\_  
Public Notice Mailed: \_\_\_\_\_  
Date Hearing Held: \_\_\_\_\_  
ZBA A. Action: \_\_\_\_\_  
B. Date: \_\_\_\_\_  
Notification Prior To \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

Parcel Number: \_\_\_\_\_  
ZBA Case: \_\_\_\_\_  
Basic Application Fee: \$700.00 Escrow \$700.00  
Date Received: \_\_\_\_\_  
Basic Fee Non Resid. \$700.00 Escrow \$700.00  
Date Received: \_\_\_\_\_  
Check Number: \_\_\_\_\_  
Receipt Number: \_\_\_\_\_

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**REQUIRED INFORMATION**

**1. Name Of Applicant/Owner Requesting ZBA Review And Opinion:**

A. Applicant:

1. Name(s) \_\_\_\_\_  
2. Address(s) \_\_\_\_\_  
3. Phone # \_\_\_\_\_

B. Owner of property if different than above.

1. Names(s) \_\_\_\_\_  
2. Address(s) \_\_\_\_\_  
3. Phone # \_\_\_\_\_

**2. Location Of Property:**

A. Street Name and number if assigned: \_\_\_\_\_

B. Property tax identification number & legal description of property involved:  
\_\_\_\_\_

C. List deed restrictions and easements: \_\_\_\_\_

D. With all requests, a plot plan drawn to scale showing lot, location of existing buildings, proposed buildings, and any additions to existing buildings, plus distances from property lines.

E. Present zoning of property: \_\_\_\_\_

**Nature of Request**

	REQUIRED	PROPOSED
LOT SIZE	_____	_____
AVERAGE LOT WIDTH	_____	_____
FRONT YARD SETBACK	_____	_____
SETBACK FROM LAKE	_____	_____
SIDE YARD SETBACK	_____	_____
TOTAL OF BOTH SIDES	_____	_____
PERCENT OF LOT COVERAGE	_____	_____
REAR YARD SETBACK	_____	_____
BUILDING HEIGHT	_____	_____
TOTAL FLOOR AREA	_____	_____
OFF STREET PARKING	_____	_____
SIGN SIZE/HEIGHT/NUMBER	_____	_____
OTHER	_____	_____
	_____	_____

**3. Effect of request on Applicant**

A. What specific problems(s) would be created if your request is not granted?

\_\_\_\_\_

B. What are the unique conditions which apply to your property or request as opposed to other properties in your area?

\_\_\_\_\_

C. What undue hardship would be placed upon the applicant as a direct result of the variance being denied?

\_\_\_\_\_

**4. Effect of request on other properties**

A. If your request is granted, what effect will it have on the area? Will it hamper access by emergency vehicles or personnel? Will it hamper or restrict light, air or access to adjacent properties; will it in any way create any problems or concerns to other properties in the area?

\_\_\_\_\_

**ACKNOWLEDGEMENT AND CERTIFICATION:** It is hereby acknowledged that the applicant(s) Has fully read and completed the above application. It is also understood that in case of cancellation or failure of the owner or his representative to appear at the hearing. I understand that all fees will be forfeited.

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Signature of Owner (if different then applicant)

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**ZONING BOARD OF APPEALS:** The Board of Appeals having reviewed the submitted data do hereby:

( ) APPROVE

( ) DISAPPROVE

**FOLLOWING REASONS:** \_\_\_\_\_

**CHAIRMAN:** \_\_\_\_\_

Signature